

**BOARD OF SELECTMEN
MEETING MINUTES – January 26, 2015**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Jason Perreault

MEMBERS ABSENT: William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – JANUARY 12, 2015 REGULAR MEETING

Selectman Amberson moved the Board vote to approve the meeting minutes of the January 12, 2015 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

7:00 p.m. - DAN NASON, DPW DIRECTOR

Approval/Execution of a Memorandum of Agreement with Sterling Court Building Company for stormwater control work to be performed at Memorial Field.

DPW Director Dan Nason noted that the property located at 29 East Main Street has been purchased by Sterling Court Building Company who has received approval by the Planning Board to construct a five lot residential subdivision. In an effort to satisfy the State's stormwater requirements and to design a stormwater mitigation system to accept the Town's existing street drainage, the developer needs to expand the stormwater attenuation system onto the Town's adjacent property (Memorial Field).

As a result, Mr. Nason is requesting the Board's approval of a Memorandum of Agreement with Sterling Court Building Company to allow storm water control work to be performed at Memorial Field to ensure the protection of the ball fields by directing the runoff to a desired location versus letting the runoff discharge directly toward the ball fields.

Selectman Amberson moved the Board vote to approve and execute the Memorandum of Agreement with Sterling Court Building Company as presented by DPW Director Dan Nason for Stormwater Control Work to be performed at Memorial Field; Selectman Rutan seconded the motion; all members voted in favor.

Mr. Nason provided a brief update on the predicted Blizzard expected for Tuesday.

7:05 p.m. - FRANCOIS HAMAD D/B/A ROADRUNNER**Continued From January 12, 2015**

To consider an application for a Transportation/Taxi License for premises located at 197 Main Street.

At the January 12, 2015 meeting, the Board considered an application from Francois Hamad d/b/a Roadrunner for a Transportation/ Taxi License for premises located at 197 Main Street. Mr. Hamad operates his existing business Northboro Car Care at the same location and is looking to perform the administrative portion of the Transportation/Taxi License in his existing business office at this location. Mr. Hamad is aware that the Zoning Regulations do not allow taxi vehicles to be stored in Northborough.

During the discussion, it was brought to the Board's attention that Mr. Hamad resides at 50 Boundary Street, which lies on the Northborough/Marlborough line. Mr. Hamad indicated to the Board that his house is located in Northborough, but his driveway is located in Marlborough. Following the Board's meeting, the Town Assessor confirmed that the building is in Northborough and the majority of the driveway is in Marlborough.

As Town staff is awaiting a response from the City of Marlborough as to whether or not they will allow for a commercially licensed vehicle to be stored at the residential address at 50 Boundary Street, Mr. Coderre recommended that the Board continue this item to their February 9, 2015 meeting. The applicant has been notified of the process and is agreeable to it.

Selectman Amberson moved the Board vote to continue the consideration of the application for a Transportation/Taxi License as submitted by Francois Hamad d/b/a Roadrunner to the Board's February 9, 2015 meeting; Selectman Rutan seconded the motion; all members voted in favor.

REPORTSJason Perreault

- Attended the Joint Meeting of various boards to hear a status update on the Lincoln Street School Building project. Happy to hear that cost estimates are under budget. Congratulated everyone involved on the progress being made thus far.
- Cautioned everyone to be safe during the upcoming storm.

Leslie Rutan, Clerk

- Thanked Fire Chief Durgin for his recent departmental report for July–Dec 2014.

Jeff Amberson, Vice Chairman

- Attended a recent Meeting of the Regional School Committee where the School Superintendent talked about the upcoming budget. Noted that Superintendent Johnson extended her appreciation to Mr. Coderre and his staff for their support.
- Requested that residents help to keep nearby sidewalks and fire hydrants clear and snow during the upcoming storm.

Dawn Rand, Chairman

- Noted the resignation of Jack and Joann Sharp from the 250th Town Anniversary Committee. Requested that a letter of appreciation be sent on behalf of the Board. Informed the Board that Lorna Helms has attended several Committee meetings as a volunteer and she has expressed interest in becoming a voting member. See below for motion.

John Coderre, Town Administrator

- No report.

APPOINTMENT TO THE 250TH TOWN ANNIVERSARY COMMITTEE

Selectman Amberson moved the Board vote to appoint Lorna Helms to the 250th Town Anniversary Committee for a two-year term; Selectman Rutan seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None

UPDATE ON FY2016 STATE AID

Mr. Coderre informed the Board that he attended the MMA Annual Meeting and Tradeshow this past weekend in Boston. Unfortunately, he doesn't have much to report regarding State Aid this evening, as very little information is available at this time.

Mr. Coderre noted that State Aid information is typically received when the Governor releases his budget the fourth Wednesday in January. However, given the change in administration, the new Governor is afforded five extra weeks, making it likely that we may not have any real information until March 4th. Complicating matters further, the Governor has yet to reveal his plans for dealing with the State's projected revenue shortfall of \$500 million to \$1 billion in FY2015.

Mr. Coderre added that both the FY2015 shortfall as well as the extended time allotted for the Governor's initial budget will likely cause delays in our local budget process, particularly for the Regional High School and Assabet assessments since both entities will need to know the minimum local contribution requirements for School Aid. Mr. Coderre will continue to update the Board as new information becomes available.

APPROVAL OF STREET NAME – STERLING COURT

Pursuant to Northborough Code 9-64-030 – *Naming of Streets*, it is the responsibility of the Historical Commission to review requests for proposed street names and to further make a recommendation to the Board of Selectmen, as the final approving authority. At their meeting on January 21, 2015, the Historical Commission voted unanimously to accept "*Sterling Court*" as a new street name.

Selectman Perreault moved the Board vote to approve the street name – "*Sterling Court*" as part of an approved subdivision located at 29 East Main Street based on the recommendation of the Historical Commission and pursuant to Northborough Code 9-64-030 – *Naming of Streets*; Selectman Amberson seconded the motion; all members voted in favor.

PRESENTATION OF ANNUAL TOWN REPORT AWARD

Mr. Coderre announced that at the Award Ceremony at MMA's Annual Meeting and Trade Show, the Town was presented with a Third Place Award Certificate in Category 1 (population 12,500 and up) of the MMA's Annual Town Report Contest.

Mr. Coderre briefly spoke about the efforts to produce an Annual Town Report that will serve as an effective communication device by providing important information in an attractive, user-friendly format. Mr. Coderre thanked Town staff for making this award possible, especially Diane Wackell who worked as the overall project coordinator.

Members of the Board congratulated Mr. Coderre and his staff on this very significant achievement.

OTHER BUSINESS

None

7:35 p.m. - EXECUTIVE SESSION

Selectman Perreault moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (litigation) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Perreault	“aye”	Amberson	“aye”
Rutan	“aye”	Rand	“aye”

Chairman Rand announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Amberson moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. January 26, 2015 Meeting Agenda.
2. January 12, 2015 Meeting Minutes.
3. Information packet – Sterling Court Building Company MOA.
4. Memo – Transportation/Taxi License.
5. Email copy – FY2016 State Aid.
6. Information packet – Approval of Street Name – *Sterling Court*.
7. Information packet – Annual Town Report Award.